
*Rogue Community College District
Board of Education – March 18, 2014 Meeting Minutes*

1. **Call to Order** – Dean Wendle, Chair, called the Rogue Community College (RCC) Board of Education (Board) meeting to order at approximately 4:00 p.m., Tuesday, March 18, 2014 at the Redwood Campus (RWC), 3345 Redwood Highway, H2 Conference Room, Grants Pass, OR. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the Board was presented including Pat Ashley, Ron Fox, Brett Johnson, Tim Johnson, Kevin Talbert and Dean Wendle (via teleconference). Absent: Joe Zagorski
3. **Introduction of Guests and Public Comment** – Liela Forbes, Redwood Campus (RWC) Associated Student Government (ASG), and RCC District employees including Peter Angstadt, Kori Bieber, Margaret Bradford, Roger Friesen, Kirk Gibson, Linda Renfro, Lisa Stanton, Denise Swafford and Denise Nelson.

There was no public comment.

4. **Presentations - None**
5. **Committee/Advisory Reports**

A. Faculty, Student, Classified, Faculty Senate Reports

Faculty – None

Student – Bob Floyd, President, ASG-RWC, provided a written report to the Board in advance of the meeting (see file). Liela Forbes, ASG-RWC representative, was in attendance and reported the ASG-RWC team attended the Northwest Student Leadership Conference the end of February. Senator Merkley served as a guest speaker.

Mardi Gras was the main event for March. Jambalaya was served. Fun activities included a photo station with backdrop, a selection of festive hats, and a make-your-own mask table. Mardi Gras beads were handed out.

The annual vote drive is underway. A goal has been set to register and educate 350 new student voters this spring. There are a number of young students that are under the impression that turning 18 automatically registers them.

ASG worked in support of the theater department to hold a Stand-up Comedy competition. Seven contestants performed well and the community response was good.

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The United Community Action Network (UCAN) will be joining ASG for RCC's welcome week to inform and answer student's questions regarding the Affordable Care Act and provide an opportunity them to register.

The spring event will include a carnival theme. The date has been set for May 15, 12:00 – 6:00 p.m.

Classified – None

Faculty Senate – None

- B. Advisory Committees** – President Angstadt met with Jackson and Josephine County Advisory Committee members and provided a budget status update.
- C. Board Executive Committee** – The committee reviewed the March Board meeting agenda.
- D. Board Self-Evaluation Committee** – Joe Zagorski will be in attendance at the April Board meeting and will discuss the evaluation form with Board members at that time. It would be ideal if the Evaluation review could be conducted when all seven Board members are in attendance.
- E. Facilities Committee** – A written report was distributed prior to the Board meeting (see file). The glass breakage at the Higher Education Center in Medford is being investigated. Staff is working on a suitable replacement material should it become necessary for all glass to be removed. Denise Nelson is scheduling a committee meeting in April.
- F. Finance and Audit Committee** – Tim Johnson attended the 3/18 committee meeting. The 2014/15 budget is moving along appropriately. The proposed 2014/15 tuition and fees schedule shows no increase. Lisa Stanton will be checking into options regarding banking. It has been discovered the current bank has two sets of charges for 2 different organizations.
- G. Foundation Report** – Pat Ashley reported the Foundation is fortunate to have previous Foundation employees Robyn Martin and Amy Durst available and willing to return to the Foundation at this time. Two reader dinners (one in Grants Pass and one in Medford) are coming up on the calendar soon. Please respond to the invitation via telephone or email if you would like to attend one of these events.
- H. OCCA/OSBA Reports** – Oregon Community College Association (OCCA) Board Chair, Kevin Talbert, provided the following report:

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- The legislation session has concluded. There was a lot of activity for OCCA staff, and others in close proximity of Salem.
- Oregon higher education officials will study the possibility of providing free community college tuition to Oregon high school graduates. The bill directs the Higher Education Coordinating Commission to study the cost and feasibility of guaranteeing a two-year college education to graduates. The idea is to open college to more students as part of the state's goal of 40 percent of residents obtaining a four-year degree.
- There has been formal movement toward moving the Department of Community Colleges and Workforce Development (CCWD) under the Higher Education Coordinating Commission (HECC).
- OCCA has been discussing the amount of the “community college ask” for this next fiscal year. A resolution by the OCCA Board was passed, reflecting the minimum of \$636 million.
- Ben Cannon, HECC Executive Director, attended the Oregon President’s Council (OPC) meeting.
- Some Presidents and OCCA staff are concerned that the Oregon Education Investment Board (OEIB) has been focused on K-12. Funding for K-12 totals around \$6 billion when community colleges comparatively hope to receive \$6 million.

I. President’s Evaluation Committee – Denise Nelson will coordinate a committee teleconference call with Kevin Talbert (Chair), Pat Ashley and Joe Zagorski.

6. Consent Agenda – Tim Johnson moved, seconded by Pat Ashley, the Board approves the consent agenda as follows:

A. Meeting Minutes

- a. January 21, 2014 Board Meeting

B. Human Resources

- a. Full-Time Exempt Resignation – Leslee Heater, RCC Foundation Coordinator
- b. Part-Time, Fixed-Term, Professional – Robyn Martin, RCC Foundation Coordinator
- c. Full-Time Exempt Professional – Raymond Wagner, Applications Programmer/Analyst II

C. Grants

- a. New Grant(s)

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1. Community Health Worker Training – Support Funding
2. Accelerated College Credit

b. Continuation Grant

1. Oregon Small Business Development Center Network – State Funds

D. Financial

Monthly Financial Data Report – February 2014

Kevin Talbert asked for the record to reflect that the meeting minute approval is behind one month. Denise Nelson reported the Board had three meetings in January and one February. Two of the January meeting minutes were approved in February.

The motion unanimously carried.

7. Action/Information Items

A. Approve 2014/15 Tuition (Second Reading)

Tim Johnson moved, seconded by Pat Ashley, the Board adopts Resolution No. B51-13/14, approving no increase in tuition for the 2014/15 school year.

The motion unanimously carried.

B. Approve 2014/15 Fees (Second Reading)

Pat Ashley moved, seconded by Tim Johnson, the Board adopts Resolution No. B52-13/14, approving no increase in fees for the 2014/15 school year.

The motion unanimously carried.

C. Approve 2014/15 Full-Time Faculty Renewal List

Pat Ashley moved, seconded by Tim Johnson, the Board adopts Resolution No. HR60-13/14 approving the Full-Time Faculty Renewal list as presented for 2014/15.

The motion unanimously carried.

8. Board Discussion Items

A. Charting a Course for Community Engagement Presentation

Thank you cards for Shelly Parini and Judith Ervin were circulated for Board member signatures. Peter will contact Shelly and request an electronic copy of the Imagine Clackamas model summary. He would like to put together a draft plan for Board

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review as soon as possible. Yes, this is a time consuming model, however, he believes the outcomes are worth the time and effort. Pat Ashley thinks the Board should have a serious, honest discussion regarding the time commitment and follow-through requirements of this model. It would be good to know if everyone agrees to commit to a program of this size – a minimum three year process. Kevin Talbert added that the two new people filling the positions of Marketing and Recruitment Director and the Foundation Executive Director, might feel overwhelmed for the first year on the job. It would also be good to take the time and evaluate a budget commitment needed for this type of model. Dean Wendle added that many people do not know Board of Education members are elected and represent a zone within the district. Kevin Talbert commented that RCC does not visible in Ashland. Ron Fox thought it was a good idea to build the timeline around a 50 year anniversary. Peter volunteered to put together a draft proposal and timeline. This topic might require another retreat.

- B.** Advising Systems Program Presentation – Dean Wendle thanked Kori Bieber and staff for creating a professional presentation for the Board. Board members in attendance valued the presentation and agreed that it was well done.
- C.** 2013/14 RCC Board of Education Areas of Focus – The recent Board work session on 3/11 with Shelly Parini ties into the Board’s Areas of Focus, #3. No further discussion.
- D.** General Discussion – Dean Wendle asked if any of the changes occurring at SOU would affect RCC. Peter does not believe any of the current changes will have an affect on RCC.

9. Administration Information Items

A. President’s Monthly Report

- The Rogue Matters publication (information item) includes upcoming retirements of wonderful college employees.
- The Morris Family Foundation has pledge \$1 million to the Health and Sciences project in Jackson County (\$200,000 per year for five years).
- Fundraising Campaign – Developing a funding plan for the Flex-Tech concept.
- The Foundation Executive Director search process is continuing with interviews of candidates next Thursday/Friday.
- RCC had a successful winter term. Faculty and staff did a wonderful job.

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- Another information item provided for Board member review is a letter from Nancy Golden, State of Oregon Chief Education Officer. This item includes a legislative update regarding bills of interest from the 2014 session.
- B.** FTE Report (see file) – FTE report currently reflects a decrease of 6.5%, but coupled with the increase we experienced fall term, it will balance out.
- C.** Student Success Report – Kori Bieber described this report as a different look at student success today.
1. Access – The main points of this area relate to how easy it is for students to access both the college and the classes they need. 90% of all degrees and certificates at Rogue have a common set of required courses. We refer to these as the “Magnificent 8.” Also included in the report are enrollment patterns around the Magnificent 8 and enrollment patterns by time of day, day of week, and by campus.

Kirk Gibson added there’s two different ways of looking at this:

- a. Review of educational practice lens
 - b. Practical workload funding angle
2. The new scheduling software will allow real time view of reports. Discussion occurred regarding available time slots to expand classes due to space restrictions. Unfortunately, Redwood Campus has proven to be remarkably unsuccessful for classes beginning after 4:00 p.m. One example is that many students work jobs during the evening.
- D.** Grant Status Report – (see file)

Dean Wendle called for a 5 minute break at 5:38 p.m.

10. Dean Wendle called the meeting into Executive Session pursuant to ORS 192.660(2)(h) Legal Counsel at 5:44 p.m. and adjourned the executive session at 5:48 p.m.

11. Old Business

- Curtis Sommerfeld is trying to contact the City of Grants Pass regarding the annexation process. There has been no movement on this.
- The State Police are handling Josephine County domestic disputes. For something truly violent, there is a mutual aid agreement in place. RCC pays for security guards on campus. Staff will look into armored car service.

12. New Business - None

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13. Board Round Table

Ron Fox reported the Careers in Gear Event last week was successful. Brandon Bretl gave an excellent presentation. Board members would like to receive notice of this event.

Pat Ashley mentioned the Skills USA is an area we might move into – national leadership and skills.

14. Adjournment – The meeting adjourned at 6:08 p.m.